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**JEFFREY SIMMONS**

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**OBJECTIVE**

Financial management position where extensive finance and accounting background can be used to improve a startup company’s financial operations.

**QUALIFICATIONS SUMMARY**

ACCOUNTING AND FINANCE

* Experience in general ledger, financial analysis, budgets, projections, cash management, and supervision of accounting staff.
* Project manager for conversion to new computerized accounting system, which saved $1M annually through reductions in personnel expenses.
* Senior accountant for a $10M organization involved in national defense.

PLANNING

* Accurately forecasted organizations’ expenditures over a five year period.
* Projected shortfalls and modified plans to mitigate the impact.
* Developed financial plans for organizations ranging in size from 300 to 10,000.

MANAGEMENT

* Supervised groups of 5-37 personnel involved in all facets of finance and accounting operations.
* Trained and mentored staff in both individual and team-based settings.
* Evaluated employee performance and provided suggestions for improvement.

**EMPLOYMENT HISTORY**

*Senior Finance Director*, Defense Information Systems Agency, Arlington, VA 2014-Present

*Finance Manager*, Fort Hood, TX, 2011-2014

*Staff Finance Officer*, Fort Carson, CO, 2007-2011

**EDUCATION AND TRAINING**

MBA, Finance, American University, 2014

BS, Accounting, University of Colorado, 2007

Planning, Programming, and Budgeting Course, Fort Harrison, IN, 2011